

# **BOARD OF REVIEW AGENDA**

Town of Harmony

Thursday May 23, 2024, 6:00 pm minimum 2 hours  
Harmony Town Hall, 440 N U.S. Hwy. 14, Janesville, WI

1. Open meeting (Clerk)
2. Roll Call of Board of Review Members
3. Approve Agenda
4. Select the Chairperson for the BOR
5. Select the Vice-Chairperson for the BOR
6. Confirmation of appropriate BOR and Open Meetings notices.
7. Verify at least one BOR Member has met the mandatory training requirements
8. Review of New Laws
9. (Assessor) Confirmation of filing and summary of Annual Assessment Report by Assessors office
10. (Clerk) Confirmation of receipt of the assessment roll from assessor.
11. Review Notices of Intent to file objection forms
  1. None as of 05-21-24
  - 2.
  - 2.
  - 3.
  - 4.
  - 5.
  - 6.
  - 7.
12. Proceed to hear objections.
13. Review of the assessment roll and sworn statements from Clerk
14. Review of assessment roll and perform statutory duties
  - a. Examine Roll
  - b. Correct description or calculation errors
  - c. Add omitted property, and
  - d. eliminate double assessed property
15. Discussion and possible action to certify all corrections of error under state law (Wis. Stat. 70.43)
16. Discussion and possible action to verify the assessor has made changes to the assessment roll from the open book.
17. Discussion and possible action to certify the assessment roll.
18. Adjourn Meeting no earlier than 8pm.