

**ZONING OFFICER**  
TOWN OF HARMONY  
ROCK COUNTY, WISCONSIN

Dear Applicant:

Enclosed is the zoning permit application you requested. **You can Email completed application to check to [zoningofficer@townofharmony.com](mailto:zoningofficer@townofharmony.com) and [checkj@hotmail.com](mailto:checkj@hotmail.com)** or mail the completed application with additional items as listed below to: James Check, Town of Harmony, Zoning Officer 5109 N Walnut Grove Rd., Milton WI 53563

**New Home Construction** -- send copies of permits with this application:

- A. Driveway Permit – Highway Dept.
- B. Sanitary Permit – Health Dept.

**Construction along a County Road (any building):**

- A. Zoning/Building Site Permit – Rock County Planning & Development

**1000' or closer to Shoreline (any building):**

- A. Zoning/ Building Site Permit – Rock County Planning & Development

**Be sure to include the following:**

1. Check (payable to Town of Harmony) in the amount of \$50.00
2. Plot plan (drawing) showing:
  - a. Lot dimensions
  - b. Location of existing buildings and new construction
  - c. Distance from right-a-way, center of road (if possible), side yard & rear yard to new construction
  - d. Location and of septic tank & field, well and utility hookups
  - e. Distance of septic tank & Field, well and utility hookups to new construction if less than 20 feet.
  - f. Total size & height of new construction.
3. Tax parcel number **6-7-** \_\_\_\_\_. (This is usually only a 2-5 digit number following the 6-7- ###) **Only this number is applicable.** You can find this number on tax bills, original house documents or call (608)757-5610.
4. Stake out area where new construction will be located. This must be done when you send in your permit or your permit will be delayed.

**NOTE:** **Accessory** buildings: **minimum** setbacks -- **RR** district(s):

Side yard: 10'      Rear: 10'      Front: 85' – from center-of-road

Height Restrictions: 18' for Accessory Building of 1050 sqft or 20' for buildings larger than 1050 sqft.

Accessory Building Size: **See Chapter 1 section 4 of the Municipal Code for details pages 6 and 7**

If you have any questions, please call 608-868-2209 between 9am-8pm. Leave a message with your call back number. **Or email [zoningofficer@townofharmony.com](mailto:zoningofficer@townofharmony.com) and [checkj@hotmail.com](mailto:checkj@hotmail.com)**

James Check, Zoning Officer

# TOWN OF HARMONY ZONING PERMIT APPLICATION

A Zoning Permit is required when any structure is being placed on the property. **If you need assistance with this application please contact the Zoning Officer at (608) 868-2209 between 9:00am and 8:00pm.** Please leave a message with a call back number. A Building Permit may **also** be required please contact the Building Inspector at (608-697-7776) for more information. A zoning permit **MUST** be approved before a building permit can be issued.

<b>Owner's Name:</b>	<b>Email Address:</b>		
<b>Owner's Address: Street:</b>	<b>City:</b>	<b>Zip:</b>	<b>Phone:</b>
<b>Applicant's Name:</b> (If different than Owner)			
<b>Applicant's Address: Street:</b>	<b>City:</b>	<b>Zip:</b>	<b>Phone:</b>
<b>Relationship of Applicant to Owner:</b>			
<b>Reason(s) for requesting Zoning Permit (Please check appropriate box or boxes):</b>			
<input type="checkbox"/> 1. <b>New Construction:</b> Home Garage Shed 2 <sup>nd</sup> Garage Other Building: _____ Size: _____ (Length x wide Dimensions) Total Size: _____ (Sq. Ft.) Height: _____ Feet Description: _____			
<input type="checkbox"/> 2. <b>Other Construction</b> Types: Deck Pool Screened Porch Other: _____ Size: _____ (Length x wide Dimensions) Height: _____ Feet			
<input type="checkbox"/> 3. Building <b>Repairs:</b> _____ (Type of structure) Is Percentage being repair over 50%: Yes No			
<input type="checkbox"/> 4. Change in <b>Building or Land use:</b> _____			
<input type="checkbox"/> <input type="checkbox"/> 5. <b>Sign</b> – Type: on Building on Door on Property Other: _____ Size: _____			
<input type="checkbox"/> 6. <b>Antenna or Tower</b> modifications – List: _____			
<b>Address of Property (Street &amp; City):</b>			
<b>Tax Parcel Number of Property:</b> 6 – 7 -- _____		<b>Size of Property:</b> _____ Acres	
<b>Legal Description of Property</b> (Required only for parcels with no existing residence or primary structure):			
<b>Present Use of Property:</b> Residential Agriculture Commercial Light Industrial Other: _____			
<b>Proposed Use of Property, or of Any Structures to be Erected or Modified Under This Permit:</b> <i>(Note: All commercial uses -- including the storage of supplies and equipment -- must be declared on this application even if secondary to residential use)</i>			
<b>Zoning Classification of Property (circle one):</b> Residential: RR R-1 R-2 Agriculture: A-1 A-2 A-3 Special: SP Commercial: B1 B2 Light Industrial: M1 M2 Mobile Home Park: MHP Institutional: IN			
Property zoning information can be found at <a href="http://www.co.rock.wi.us/planning-town-plans-zoning">http://www.co.rock.wi.us/planning-town-plans-zoning</a> .			
<b><u>A MAP/ Plot Plan MUST BE ATTACHED TO THIS APPLICATION:</u></b>			
Draw an accurate to scale map (plot plan – top view) of property:			

Examples of plot plans can be found at [townofharmony.com/forms-and-permits](http://townofharmony.com/forms-and-permits).

**EVERY Permit MUST include a map/ plot plan showing:**

- (A) ALL buildings & New Structure(s) being added on property
- (B) Septic Tanks, Drain Fields, Well, Gas Lines & Electric Lines
- (C) Any & All Roads next to property -- List name of street (s)
- (D) The location of any roof overhangs exceeding 36 inches
- (E) Bodies of water abutting up to property – List name of water (if applicable) & location
- (F) List size of property (acres)
- (G) **New Structures – Include:** building size, height and setback distances (distance from new structure to lot line)  
Front – Center of Road & front lot line (right-a-way), Rear and Side yard setbacks

**OPTIONAL** (ONLY INCLUDE IF APPLICABLE):

1. New HOME: MUST first obtain a septic sanitary permit – call Rock County Public Health Dept. -- 608-757-5441  
MUST first obtain a driveway permit – call Rock County Public Works Dept. – 608-757-5450  
MUST list finished living space in house & garage area (in total square footage)
2. Adding an **Attached Garage (ONLY):** MUST list finished living space in house & garage area (in total square footage)
3. LOCATION: will be near an **Airport (within 3 miles)** or Body of **Water (Within floodplain area or high water mark):**  
MUST first obtain permits from Rock County Planning & Development -- 608-757-5587
4. Tower: MUST include all engineering drawings and studies for wind and ice loads, size & height, list all antennas & equipment
5. Signs: MUST include pictures or drawing, size & height – If sign is attached to building -- MUST include length of building

**\*\* NOTE:** A copy of ALL county permits MUST be included with this town zoning permit (Documents will NOT be returned)  
**SEND: A check, payable to the Town of Harmony, in the amount of \$50.**

**Certification:**

I, the undersigned, hereby certify and attest that I have read this Application and understand it. All information which I have provided herein is true and complete to the best of my knowledge. I understand and agree that any omission or false representation herein on my part and/or failure to comply with any of the conditions of the Zoning Permit and/or requirements of the Town of Harmony Zoning Ordinance constitutes violations of law for which I may be prosecuted and sufficient basis to suspend and/or revoke the Zoning Permit.

\_\_\_\_\_  
Signature of Owner/Applicant

\_\_\_\_\_  
Date

**TOWN OF HARMONY ZONING PERMIT -- (OFFICIAL USE ONLY)**

\_\_\_\_\_ Granted  
\_\_\_\_\_ Denied  
\_\_\_\_\_ \$50.00 Fee Paid

Date \_\_\_\_\_  
Permit No. \_\_\_\_\_  
Parcel No. \_\_\_\_\_

All construction must comply with applicable building codes and local ordinances. The description, use, and location of all structures erected or modified under this permit must be as shown on the application and attached plot plan. **Any changes made after this permit is issued will require a new permit.**

This Permit is issued subject to the following conditions. Failure to comply may result in suspension or revocation of this Permit or other penalty.

\_\_\_\_\_  
Zoning Officer

\_\_\_\_\_  
Date Issued

Jim Check Zoning Officer [zoningofficer@townofharmony.com](mailto:zoningofficer@townofharmony.com) and [checkj@hotmail.com](mailto:checkj@hotmail.com)  
Dave Geraths Building Inspector [dgeraths@generalengineering.net](mailto:dgeraths@generalengineering.net)  
Tim Tollefson Town Clerk [townclerk@townofharmony.com](mailto:townclerk@townofharmony.com)